



MARYLAND
Department of Health
Board Of Physical Therapy Examiners

BOARD MEETING OPEN MINUTES

November 13, 2018

The meeting was called to order at 1:10 pm by Board Chair, Kimberly Rotondo.

Call to order

There was a motion and a second to close the open session at 2:42 p.m. to engage in medical review committee deliberations regarding confidential information in applications for licensure and discuss other privileged matters in accordance with General Provisions Article, Section 3-305 (b) (7) and (13). Unless recused, all Board members and staff who were present for the open session were also in attendance for both the closed and administrative sessions.

Board Members Present:

Michelle Finnegan, PT
Karen Gordes, PT
Rebecca Holsinger, PT
Meredith Levert, Consumer Member
Kimberly Rotondo, PTA
Sumesh Thomas, PT

Absent:

Stephen Bauer, PT
Donna Richmond, Consumer Member

Also Present:

Carlton Curry, Executive Director
Brett Felter, AAG, Board Counsel
John Bull, Chief of Compliance and Data Analysis
Isaac Okehie, Deputy Director
Deborah Jackson, Licensing Coordinator
Patricia Miller, Administrative Assistant
Michelle Cutkelvin, Project Manager
Eric Hebron, Administrative Specialist

Also Absent:

Andrew Rosenfeld, Investigator

Guests:

Kim Lang, Director of Boards and Commissions

Board Chair, Kimberly Rotondo welcomed Board Members and guests.
Introduction to new Deputy Director, Isaac Okehie.

Welcome

The minutes of the meeting held on October 16, 2018 were approved.

Minutes

Carlton Curry, Executive Director apprised the Board that the Maryland APTA will introduce the Licensure compact legislation. Stephen Bauer, Board member will present his report about FSBPT's Annual meeting an upcoming Board meeting. Lillian Reese will coordinate legislation during the 2019 legislative session. Mr. Curry complimented the staff on their hard work.

Legislature
Updates

Deborah Jackson, Licensing Coordinator gave the licensing report.

Licensure
Update

Mr. Curry apprised the Board that it is in good fiscal standing. He noted that the licensee fees were lowered in 2015. Mr. Curry announced that the RFP for Law Exam is scheduled for completion in December.

Financial
Report

Mr. Curry announced that Chief of Compliance and Data Analysis, John Bull will have complete control of a new website that will show PT disciplinary areas. Mr. Curry apprised the Board that the Virtual Health Webinar. Mr. Curry also announced that January's Board meeting/Strategic planning will be held on January 15, 2019 at Turf Valley.

Strategic
Planning

The Board voted to approve the following CEU course applications:

Continuing
Education

'Therapeutic Neuroscience Education: Teaching People About Pain' 'Pediatric Orthopedic Dysfunction (Duda)' 'Resilience & Communication for Clinicians Working with Cancer Survivors' 'Trauma-informed Care: What It Is and Why It's Important' 'WVU Medicine Spine Conference 2018'' 'Why Isn't Your Complex Regional Pain Syndrome (CRPS) Patient getting better? New Treatment Strategies using Mechanism Based Treatment' 'Leadership Development for the Rehab Director' '2- Day Certificate Course in Animal Assisted Therapy: A Practical Model to Incorporated Animals on Your Current Treatment'

The Board voted to deny the following CEU course applications:

'Recycle Bin Bonanza: Move and Learn with Recyclables' 'High Intensity Interval Training (HIIT): Applications for Fitness and Rehab' 'How to Implement Effective Leadership, Management and Marketing in Your Therapy Practice' 'Are We There Yet?'

Where Physical Therapy is Heading' 'Keys to Getting Paid and Keeping It' 'Fact, Fiction, or Fable: Deciphering Medicare Payment, Regulations, and Rules' 'Actionable Insights Using KPIs and Budgets' 'ACAPT Leadership Conference' because the courses are not substantially related to the Physical Therapy Practice.

The board meeting was adjourned at 3:18 pm.

Respectfully submitted,



for

Carlton Curry, Executive Director

12/18/2018

Date Approved



Kimberly Rotondo, PTA, Chairperson

**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT")
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)**

This form has two sides. *Complete items 1 – 4 before closing the meeting.*

1. **Recorded vote to close the meeting:** Date: 11/13/18; Time: 2:42 pm; Location: 4201 Patterson Avenue ;
Motion to close meeting made by: Michelle Finnegan Seconded by Karen Gordes ;
Members in favor: all ; Opposed: 0 ;
Abstaining: 0 ; Absent: Stephen Bauer, Donna Richmond .

2. **Statutory authority to close session (check all provisions that apply).**
This meeting will be closed under General Provisions Art. § 3-305(b) only:

(1) ☐ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2) ☐ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3) ☐ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4) ☐ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5) ☐ "To consider the investment of public funds"; (6) ☐ "To consider the marketing of public securities"; (7) ☐ "To consult with counsel to obtain legal advice"; (8) ☐ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9) ☐ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10) ☐ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11) ☐ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12) ☐ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13) ☒ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14) ☐ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process." (15) ☐ "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices."

Continued →

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b) <input checked="" type="checkbox"/> 13	Licensing Application	To discuss privileged applications and review medical informaton.
§3-305(b) <input type="checkbox"/>		
§3-305(b) <input type="checkbox"/>		
§3-305(b) <input type="checkbox"/>		
§3-305(b) <input type="checkbox"/>		

4. This statement is made by Kimberly Rotondo, PTA, Presiding Officer.

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)

➤ **For a meeting closed under the statutory authority cited above:**

Time of closed session: 2:54 pm

Place: 4201 Patterson Avenue, Baltimore MD 21215

Purpose(s): Review Confidential Application for Licensure.

Members who voted to meet in closed session: All present

Persons attending closed session: All Board & Staff present at open

Authority under § 3-305 for the closed session: (b)(13)

Topics actually discussed: Licensing Application

Actions taken: Approve Application

Each recorded vote: All as appropriate.

➤ **For a meeting recessed to perform an administrative function (§ 3-104):** Time: 3:02 pm

Place: 4201 Patterson Avenue Baltimore, MD 21215

Persons present: All at open.

Subjects discussed: Disciplinary matters and investigations.